

**BUIITEMS Alumni Mentoring Program (BAMP)**

**University Advancement & Alumni Relations Office**

**Directorate of UAFA**

**BUIITEMS, Quetta**



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## **BUITEMS Alumni Mentoring Program (BAMP)**

BUITEMS commitment to students doesn't end at graduation. We support our students to and throughout their University life. We strive to provide our students support, guidance and resources to not only attend but to be successful in their academic career through our Alumni Mentoring Program.

### **Mission**

To bring together current students with alumni through informative friendships; to offer students a link between academic study and the realities of the professional workplace, as well as access to valuable advice and professional networks.

### **Program Goal**

BUITEMS Alumni Mentoring Program aims to connect students, fresh graduates to alumni mentors to provide guidance and support as students work to complete their undergraduate degree. The overall goals are to increase our student's retention and graduation rates, to increase new student satisfaction, and to provide meaningful opportunities for alumni to give back to alma mater.

### **Objective**

The objective of the BUITEMS AMP is twofold. First, it provides mentors with a meaningful volunteer opportunity to learn about the current student experience while also becoming a more engaged BUITEMS ambassador. Secondly, it allows students to gain valuable networking experience that will be critical to their future success, while also exposing them to the BUITEMS Alumni Association.

Mentors can provide specific information regarding career paths, professions, and industries, as well as provide advice for students who are in the job exploration or job search process.

Each Alumni mentor will work with up to three mentees for Six months. It is expected that each pair will communicate at least once monthly. Each mentor and mentee should work together to define the scope of the relationship, including understanding each other's expectations, and determining what will work for them. The relationship should be mutually beneficial without becoming too demanding.

### **Alumni Mentor Benefits**

- Share knowledge about education, career path, successes and failures, and what your experiences have taught you
- Deepen your knowledge of the current student body and campus community
- Network with other alumni participants
- Acquire experience in coaching and fostering the talent of current students
- Experience renewed pride and excitement for your work
- Cultivate a stronger connection with BUITEMS family
- Gain a heightened sense of purpose and belonging

### **Student Protégé Benefits**

- Grow in self-awareness and self-discipline
- Deepen your knowledge of a specific industry, employer, organizational culture, and/or job function
- Test ideas and construct a personalized development plan with the help of a real world professional
- Learn to receive and accept both praise and constructive feedback

- Improve your job search and networking skills
- Enhance your overall professional effectiveness
- Expand your existing network
- Gain a heightened sense of belonging and purpose

### **BUITEMS AMP Guidelines**

Once the student and “alum” have been informed of their match, they will make contact via phone or email and develop a mentoring relationship that works for them. Mentors will be emailed the program guidelines along with the contact information for their “Class of 2018” mentee(s). Students will be emailed the program guidelines along with the name and email address of their alumni mentor. Both the alumni mentor and the student mentee will agree to the terms and conditions outlined in this document as guidelines for the BUITEMS AMP.

- Matched participants are notified via email and together build mutual expectations for their relationship based on respect, professionalism, trust, and confidentiality.
- Communication is determined by the pair and based on their preference (e.g., phone, email, video chat, instant messaging, and face-to-face meetings).
- Participants assume responsibility for their individual relationships.
- Participants will be surveyed once in six months.
- Participants may also be asked to complete brief checkpoint surveys throughout the six months program to assess their relationship progress and provide program improvement feedback.

### **Alumni Mentors**

Serving as an alumni mentor is one of the best ways alumni support and can give back to students. Mentoring does require a time commitment, but that commitment can be as much or as little as each person’s schedule permits.

The time period is generally during the semester. Each mentor is asked to complete a minimum of four "interactions" with your student mentee during the course of the year. Examples of appropriate interactions include:

1. Contact your mentee via email or telephone to discuss your area of practice, share opinions about your field of work environment or any other professional topic of interest to your mentee.
2. Critique your mentee’s resume.
3. Conduct a mock job interview with your mentee.
4. Respond to the mentee’s job search-related questions via email or telephone.
5. Introduce the student to Alumni office who are working in fields outside your areas of expertise.

### **Student Matching**

Once matches are made, mentors are expected to make the first contact with their assigned student(s). Students and their mentors are expected to participate in the program through May 2018 for the balance of the academic year, return phone calls and e-mails, participate in BUITEMS AMP activities, and notify the AMP staff if they are unable to fulfill any of their commitments.

### **Eligibility**

In order for BUITEMS alumni to take part in the Alumni Mentor Program, the alumni must be registered with BUITEMS Alumni Relations Office, have applied for the BAMP and be accepted into the Alumni Mentor Program.

Eligible alumni will:

- Be a BUITEMS alumnus in good standing with the University;
- Agree to be listed in the Alumni Mentor Program directory and database for current student selection;
- Agree to contact current students via phone or email at least four times over the course of the academic year.
- Once the student and “alum” have been informed of their match, they will establish contact and develop a mentoring relationship that works for them.

### **Questions for the Mentor and Mentee to Ask Of Each Other**

- What do you expect from this relationship?
- Who will initiate the contact?
- Do you have any concerns about trying to establish this relationship?
- If at any time we become uncomfortable with something in the relationship, how should we proceed?
- Let's discuss what kind of relationship we would like this to be?

**Note:** BUITEMS Alumni Mentor Program is not intended to facilitate job placement opportunities. As a voluntary program, the University relies on the information provided by the participants themselves and makes no other representations concerning the participants. Further, while the University assists in matching students with mentors, once each match is identified the University is NOT responsible for any aspect of the mentor-mentee relationship, including the pursuit or continuance thereof.

This program does not discriminate on the basis of race, color, national origin, religion, sex, age, marital status or disability.